

## **ADVANCED MACHINE & TOOL CO., INC.**

### **Purchasing Quality Requirements**

The following quality clauses are intended for use on all Advanced Machine & Tool Co. subcontractor/supplier and their sub-tiers purchase orders. Subcontractor/suppliers and their sub-tiers performing work for Advanced Machine & Tool Co. agrees to the following terms and conditions, as applicable.

- Products/materials to be delivered on Advanced Machine & Tool Co. purchase orders require certification to the applicable specifications. Certifications must accompany shipment, unless otherwise specified by the P.O., the latest revision for all specifications apply.
- Suppliers utilizing special processes or identified specifications on our Purchase Order shall ensure the appropriate qualification of personnel.
- No substitution of materials specification, size, or any other nature will be allowed except by an amendment to the purchase order.
- When supplying age sensitive material, all material must be identified with the manufacturing date and shelf life expiration date. All perishable or limited life materials requiring controlled storage must specify on the container(s), the special storage requirements. No limited shelf life materials shall be shipped to Advanced Machine & Tool Co. with less than 75% of its shelf life remaining without approval.
- For those vendors/subcontractors receiving raw material on behalf of Advanced Machine & Tool Co., the following process must be adhered to:
  - A. Check packing slip against Advanced Machine & Tool Co. purchase order to verify the following:
    - Proper grade/spec
    - Material certs. provided
    - Size (Dia.)
    - Weight (ft/lbs)
    - P.O. #

If all of the above ARE correct, sign & fax copy of packing slip to Advanced Machine & Tool Co. Attn: Quality Assurance Mgr. & proceed with step B. If not, contact Advanced Machine & Tool Co. purchasing for further instruction.

- B. Tag material with Advanced Machine & Tool Co. PO number and/or part number and keep segregated until used. Material certs. are to be sent with the job when it is completed.
- The subcontractor/supplier shall maintain control to assure product is received in undamaged condition at destination and the subcontractor/supplier shall comply with special packaging instructions as indicated on the purchase order.
- The Supplier shall notify Advanced Machine & Tool Co. and obtain approval of any nonconforming material prior to shipment.
- The Supplier shall notify Advanced Machine & Tool Co. of any changes in product or processes that would affect the product and/or service supplied.
- The Supplier shall notify Advanced Machine & Tool Co. of any changes in status of certifications/registrations, facilities or address.
- Subcontractor/supplier must maintain a calibration system, which conforms to ISO 10012-1, ANSI/NCSL Z540-1 or equivalent.
- Subcontractor/supplier, when supplying “specialty metal” complies with DFARS 252.225-7009 or DFARS 252.225-7014 Alt 1.
- Advanced Machine & Tool Co. reserves the right for Advanced Machine & Tool Co. or our customer/government representative access to verify, at source, conformance of purchased products/services to satisfy requirements, where contractually specified. (Reference FAR clause 52.246-2 para. b)
- Any information/data provided by Advanced Machine & Tool Co. is intended for use in supplying materials or rendering services to Advanced Machine & Tool Co. and shall not be disclosed to any third party unless authorized, in writing, by Advanced Machine & Tool Co.